

# Conference & Event Services

## HMSU MEETING & EVENT SPACES

HMSU Dede's I, II, III- *20 days in adv.*  
Tower Rooms (227, 3rd & 4th Floor HMSU)  
9th Floor University Suite- *Sodexo Req.*  
Dede Plaza/Fountain Area- *20 days in adv.*  
Info Table Spaces by Dede Fountain

## EVENT SPACES

FEES APPLY- SODEXO EXCLUSIVE

Sycamore Banquet Center- *Sodexo Req.*  
University Hall Theatre  
Tirey Hall (Tilson/Ballroom/Lounge)  
Magna Carta Room- Scott College  
of Business

## HELPFUL LINKS

### SALES & SOLICITATION FORM- TREEHOUSE ON ISU PORTAL

Under "Leadership Forms" > Forms > <https://indstate.campuslabs.com/engage/organization/leadership>












### SPECIAL EVENTS FORM- <https://tiny.cc/ISUspecialevents>

Once completed these are sent to Special Events Committee for review.

### CHECK FOR AVAILABLE SPACE - Shows date, room, and time frames available

<http://ems.indstate.edu/EmsWebApp/BrowseForSpace.aspx>

# ISU Campus Resources

-  **CATERING NEEDS** > Sodexo > 812-237-7618
-  **CUNNINGHAM MEMORIAL LIBRARY** > 812-237-2560
-  **STUDENT RECREATION CENTER** > 812-237-3915 > Wolf Field, Rec East, Rec Center
-  **LANDSBAUM CENTER** > 812-237-7609
-  **CHARLES E. BROWN AFRICAN AMERICAN CULTURAL CENTER** > 812-237-3811
-  **CLASSROOM SCHEDULER** > [www.indstate.edu/registrar](http://www.indstate.edu/registrar)  
Classroom Request > Submit Request > Request an Event > Select Event > Submit Request
-  **HULMAN CENTER TICKET OFFICE** > 812-237-3770
-  **INFO DESK** > HMSU Building > 812-237-3999
-  **TREEHOUSE HELP** > 812-237-3840 > Campus Life HMSU Room 143  
  
For info on Flash Mobs or Movie Copy Rights, see Campus Life HMSU 143 > 812-237-3840
-  **SUMMER CAMP REGISTRY** > <https://www.indstate.edu/webform/summer-camp-and-conference-request-form>
-  **ROOM ON DEMAND** > 1 hr same day room reservation > HMSU Information Center